

# **INDIANA PUBLIC DEFENDER COUNCIL**

**Board Meeting  
December 7, 2007  
Holiday Inn Select Airport  
Indianapolis, IN**

## **I. CALL TO ORDER**

The meeting of the Board of Directors of the Indiana Public Defender Council (IPDC) was called to order by Chair David Hennessy at 6:40 p.m. in the Board Room at the Holiday Inn Select Airport, Indianapolis, Indiana. Board members present were Bob Hill, Mike McDaniel, Neil Weisman, Lorinda Youngcourt, Zaki Ali, Doug Garner and Sonya Scott. Staff present were Larry Landis, Jodie English, Don Murphy and Loretta Jackson.

## **II. APPROVAL OF MINUTES**

The minutes of the last meeting on September 13, 2007, were unanimously approved.

## **III. EXECUTIVE DIRECTOR'S REPORT**

### **A. Grant Application**

Larry Landis reported on the recently submitted 2008 grant application, which requests funds to continue the on-line training program and to develop a defense case information system and a case weighting system.

#### **1. On-Line Training**

Grant funds have been requested to continue the live web-based training and also to build the library of recorded CLEs. So far the Council has seven hours of recorded programs.

#### **2. Case Information System/Caseload Standards**

Larry reported on the case management system developed by JTAC, Odyssey. The pilot program in Monroe County does not permit access by the public defender office. The grant requests funds to hire an IT person to help design components for a management information system for public defenders that will interface with Odyssey so public defender offices will not have to manually input data.

Funds are also requested to design a case weighting system for assessing caseload/ workload of individual attorneys and public defender offices.

### **B. Equipment Funds**

Larry reported that the IPDC budget has \$50,000 available in equipment funds. It was decided that the Technology Committee would work with Dawn to develop suggestions for using these funds.

## **IV. INDIGENT DEFENSE SYSTEMS**

Larry Landis began the discussion with a quick review of the current tax crisis, stating that the

legislative fix will likely force the counties to raise local option taxes.

Larry then summarized the recommendations of the IPDC Board and the Chief Public Defenders. IPDC recommended expanding the Public Defender Commission from 11 to 15 with the four new members having strong criminal defense experience, going to a regional public defender system, dividing the state into 14-20 districts with a district administrator. The chiefs prefer maintaining a county-based system with each county establishing a public defender board which would determine the type of delivery system in the county, hire a chief public defender or administrator and approve funding requests submitted to the PD Commission.

Doug Garner was concerned that in a county-based system the local judges would appoint the Public Defender boards, resulting in essentially the local judges controlling the system. It was agreed that a regional or district system is preferred.

After a discussion concerning the handling of direct appeals, with Lorinda pointing out that district appellate attorneys would be better able to access records, clients and trial counsel, the consensus was that option III.E.1.b. (responsibility to be at the district or circuit level) was the preferred option.

Discussion then turned to the method of selecting the district administrator. It was decided that the best method is as described in section III.D.1.b:

Hired by the Commission based on names submitted to Commission by 3 member selection committee elected by all attorneys in the district or circuit, except prosecutors. The selection committee submits 3 nominees to the Commission. If the Commission rejects all 3 nominees, the selection committee submits another 3 nominees. The Commission must appoint from the second panel of 3 nominees. If the Commission fails to act, the selection committee will select the District or Circuit Administrator.

There was a discussion concerning the power and authority of the district or circuit administrator who reports to the PD Commission, without a resolution. It was agreed this issue needed further discussion.

Regarding expanding the PD Commission from 11 to 15, all agreed with Sonya Scott's suggestion that members of IPDC should select these members.

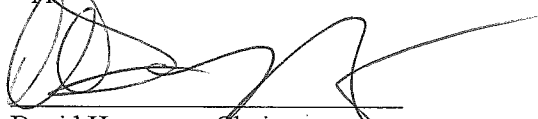
The meeting was adjourned at 8:40 P.M.

Respectfully submitted:

\_\_\_\_\_  
Sonya Scott, Secretary

Date: \_\_\_\_\_

Approved:

  
\_\_\_\_\_  
David Hennessy, Chair

Date: 1-18-08

# **INDIANA PUBLIC DEFENDER COUNCIL**

**Board Meeting  
September 13, 2007  
Westin Hotel  
Indianapolis, IN**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting of the Board of Directors of the Indiana Public Defender Council (IPDC) was called to order by Chair David Hennessy at 6:00 p.m. in the Board Room at the Westin Hotel, Indianapolis, Indiana. Board members present were David Cook, Bob Hill, Mike McDaniel, Neil Weisman, Lorinda Youngcourt, and Doug Garner. Staff present were Larry Landis, Paula Sites, and Don Murphy.

### **II. APPROVAL OF MINUTES**

The minutes of the last meeting on July 21, 2007, were unanimously approved.

### **III. EXECUTIVE DIRECTOR'S REPORT**

### **IV. INDIGENT DEFENSE SYSTEMS**

Larry Landis introduced Robert Spangenberg of the Spangenberg Group. Mr. Spangenberg reviewed indigent defense systems in other states and responded to questions by board members. After discussing the various options for a state funded indigent defense systems, there was a general consensus of the following concepts:

#### **A. Indiana Public Defender Commission**

##### **1. Members**

- a. Amend IC 33-40-5-2 to increase membership of PD Commission from 11 to 15 members by adding 4 additional members:
  - (1) Selection method for 4 additional members undecided

##### **2. Powers and Duties**

- a. Amend IC 33-40-5-4 to expand duties of to include oversight of all indigent services in Indiana.

##### **3. Staff**

- a. Amend IC 33-40-5-5 by removing current provision that the division of state court administration of the supreme court provides staff support of the commission.
- b. Amend IC 33-40-5-5 authorize PD Commission to hire staff.

#### **B. Management Structure**

1. Divide State into 14-20 districts or circuits.
  2. District or Circuit Administrator.
    - a. Each district or circuit should have an administrator responsible for:
      - (1) developing plan for indigent defense services within district or circuit, for approval by Commission, including type of delivery system for each county; and budgets and supplemental funding.
      - (2) making recommendations to the Commission regarding compliance with Commission standards and guidelines.
      - (3) hiring county public defenders, awarding contracts, and administering assigned counsel panels.
    - b. Selection of District or Circuit Administrator
      - (1) Options:
        - (a) Hired by Commission.
        - (b) Hired by the Commission based on names submitted to Commission by 3 member selection committee elected by all attorneys in the district or circuit, except prosecutors. The selection committee submits 3 nominees to the Commission. If the Commission rejects all 3 nominees, the selection committee submits another 3 nominees. The Commission must appoint from the second panel of 3 nominees. If the Commission fails to act, the selection committee will select the District or Circuit Administrator.
- C. Direct appeals
1. Options:
    - a. Create new appellate division for all direct appeals under Public Defender Commission.
    - b. Responsibility for direct appeals would be at district or circuit level.
      - (1) Method of providing direct appeals would be part of the district or circuit public defender plan, which could provide that direct appeals would be done by salaried public defenders, contacts, or assigned counsel.
      - (2) If direct appeals were handled by district or circuit, a new appellate support division could be created under the Commission to:
        - (a) provide research, training, and support to appellate attorneys in districts/circuits;
        - (b) handle emergency writs, interlocutory appeals, etc., when requested;
        - (c) do direct appeals in complex cases, including all capital cases, consistent with CR 24.
- D. Post conviction
1. Options:
    - a. Leave State Public Defender statute as is.
    - b. Amend IC 33-40-1-1, State Public Defender statute, to make office a division of PD Commission.

## V. NEXT BOARD MEETING

The next board meeting will be at 6:00 pm on December 6,2007, at the Airport Holiday Inn, Indianapolis.

The meeting was adjourned at 8:00 PM.

Respectfully submitted:

Approved:

\_\_\_\_\_  
Sonya Scott, Secretary

\_\_\_\_\_  
David Hennessy, Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# **INDIANA PUBLIC DEFENDER COUNCIL**

## **Board Meeting**

**July 21, 2007**

**French Lick Hotel**

**French Lick, IN**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting of the Board of Directors of the Indiana Public Defender Council (IPDC) was called to order by Chair David Hennessy at 9:00 AM in the Kruetsinger Room of the French Lick Hotel. Board members present were David Cook, Mike McDaniel, David Hennessy, Loringa Youngcourt, Neil Weisman, Michelle Kraus, Doug Garner and Sonya Scott. Staff present were Larry Landis, Teresa Campbell, Paula Sites, Don Murphy, Jodie English and Loretta Jackson

### **II. APPROVAL OF MINUTES**

The minutes of the March 16, 2007 meeting were unanimously approved after the correction of a typographical error.

### **III. EXECUTIVE DIRECTOR'S REPORT**

#### **A. Budget**

Larry Landis reported that the legislature approved a \$260,000 increase in the Council's 2007-08 budget. Part of the money will be used to fund pay raises and contracts. He reported that the Council recently signed a contract with Westlaw to receive electronic updates of their publications rather than paper, which cut costs in half. Dave Cook asked why the equipment budget was doubled. Larry explained that the Council requested funds to purchase recording equipment for the online training program, but we now have a deal with ICLEF to rent their equipment, so those funds will likely be moved to contracts.

#### **B. Goals**

##### **1. Progress Report**

###### **a. System**

Larry reported that a draft of state standards linked to state reimbursement that addresses indigence screening/verification and recoupment is almost complete and will then be available for review by the Board and Chief Public Defenders before presentation to the PD Commission. Neil Weisman asked whether caseload standards are addressed. They are not, but the Chief PDs agree that appellate standards need to be revised now that sentencing after a guilty plea can be appealed. The Board needs to be involved in this.

Dave Cook asked whether the draft includes a uniform standard of indigency. Larry responded that there cannot be a uniform objective, numerical standard because the standard is "substantial hardship", which must be determined on an individual basis, because a person might be able afford an

attorney for a misdemeanor or Class D felony, he would not be able to afford one for a Class B felony.

A discussion then followed on whether there should be a moderate means program where private attorneys would take cases for less than the standard market rate for a case. Larry thought this was not a good idea because that would mean private attorneys are subsidizing the system. Larry noted also that it is difficult to find out what attorneys charge for different cases, but it would be helpful to have guidelines.

Sonya Scott described the system used in Lake County where the posted cash bond is used to pay the attorney. Larry said that won't work in Marion County because nearly all felony bonds are surety bonds.

#### **b. Policy**

Larry reported that the expungement bill was close but died when the bill it was tied to died. The death penalty for the mentally ill bill had a good hearing, but the committee chairman did not call it up for a vote. The Bowser Commission has been created to study the death penalty for the mentally ill. It has a good membership, including Rep. Orentlicher as Chair. Larry reported that the Romeo and Juliet defense for sexual misconduct that passed came as a surprise. He also stated that next year he thought we could get a hearing on requiring videotaping of custodial interrogation.

#### **c. Member Effectiveness**

Don Murphy reported on monitoring qualify performance of public defenders. He reported that Steve Owens in Vanderburgh County hired a contractor to create a performance appraisal system for public defenders. Lake County has a self-assessment questionnaire but it has not yet been implemented. Don has sample surveys from other states that he will make available to the Board. He reported that he submitted a self-assessment form to the Chief PDs in which they can assess the state of their organization, but only Dave Cook of Marion County has completed it.

Don Murphy reported that the Council is working on redesigning our website to make it easier to navigate and update.

It was decided to discontinue the hard copy of the Casebank at the end of 2007, and that the publications order form on our website is to be placed behind the firewall.

### **2. Goals for 2007-08**

#### **a. Legislation**

It was decided that mandatory taping of interrogations should be moved from high priority to highest priority.

Neil Weisman pointed out that currently the definitions for serious bodily injury and aggravated battery are identical and that clarification is needed.

#### **b. Training**

Jodie English presented her training report. She asked for input from the Training Committee on topics, speakers, etc.

She reported on the increased costs of presenting seminars due to increases in printing costs, hotels and food. She proposed raising the tuition for private attorneys to \$150 effective immediately. A motion was made, seconded and passed to increase registration fees as follows:

	<u>IPDC member</u>		<u>Non-member</u> <u>Attorney</u>		<u>Non-attorney</u>	
	<u>Current</u>	<u>(New)</u>	<u>Current</u>	<u>(New)</u>	<u>Current</u>	<u>(New)</u>
<u>One Day Program</u>						
PD Office Group Rate	\$75					
Early registration	\$90		\$115	(\$150)	\$65	
Late registration	\$115		\$140	(\$175)	\$90	
Walk-in	\$140		\$165	(\$200)	\$115	
3 Sem. Prepaid Package	\$250		\$280	(\$400)		
Death Penalty	\$300		\$325		\$100	
TPI	\$150		\$200	(\$400)		
On line program - per hour	\$0	(\$20)	\$0	(\$40)		

Jodie next reported on the Council's online training. Currently topics are basic evidence, 404(b) evidence, evidence and defense experts, character evidence and ethics. She asked the Board for other suggestions. David Hennessy suggested non-verbal hearsay as a possible topic. He also brought up from the previous board meeting the possibility of doing a seminar on FOIA. Lorinda said third party discovery should be included. After a discussion on FOIA, it was suggested that we conduct a one hour online seminar on "how to do it" and "how to use it" would be appropriate at a live seminar. Jodie suggested the Drugs, Search & Seizure seminar in December because aggressive discovery comes up in drug cases.

Jodie also proposed seminar cost-cutting measures. Jodie noted that the Council spent over \$26,000 in printing flyers and handouts. She suggested possible cost-cutting measures. After a brief discussion a motion was made and passed to send out one flyer at the beginning of the year listing all seminars that includes a disclaimer telling people to check the IPDC website for changes, and to have a designated seminar email list for seminar announcements.

As another cost-cutting measure, Jodie suggested that we switch from hard copy handouts to CDs, asking speakers to distill their materials to an outline which would be available in hard copy and to make seminar materials available on our website prior the seminar. Lorinda Youngcourt moved to include a question on evaluations of upcoming seminars re: the preference for hard copy materials vs. a CD, with the results reported at the December board meeting. The motion was seconded and passed unanimously.

After a brief discussion concerning the free trinkets we hand out at seminars, it was moved, seconded and passed, that the trinkets will be eliminated.

Jodie then brought up the subject near of food at seminars, including afternoon snacks. It was decided to let Teresa decide what, if any, snacks to provide.



The next discussion was on transitioning the Trial Practice Institute (TPI) from fall to spring. The plan is to have the regular four-day TPI this November, a two-day TPI in April 2008 in southern Indiana, forego a TPI in November 2008 and have a four-day TPI in April 2009 and every year thereafter. Mike McDaniel expressed concern that a two-day death penalty TPI is not enough time. Larry pointed out that the costs prohibit doing two 4-day TPI training in such a short time span. It was also decided to raise the tuition of private attorneys to \$400. A motion was made, seconded and passed unanimously to transition TPI from fall to spring on the schedule Jodie proposed. The training committee is to assist in the transition.

Larry Landis brought up the possibility of cutting down on our one-day seminars and increasing Public Defender Office programs, such as taking the videotaped programs on the road. He said facilitators could be trained in each county to run the taped program. Neil Weisman said the video replay of the appellate seminar in St. Joseph County was very well received and Ann Sutton did a great job. Lorinda proposed that the Training Committee go over the list of seminars to see if anything could be eliminated.

## **II. PUBLICATIONS**

Paula Sites presented the publications report. She reported on the results of the survey taken at the Annual Update asking if people would be willing to pay \$20/year for the Defender or to receive it electronically. The plan is to put a notice in the September, October and November issues of the Defender giving our members the option of paying \$25/year for a hard copy, having a pdf copy emailed to them, or emailing them the link to our website where the Defender will be. Paula noted that while the survey said the cost would be \$20/year, but the Board had originally suggested a \$25/year price, and she asked which price should we use. A motion was made, seconded and passed to have the cost be \$25/year.

Paula reported that two new pamphlets are planned: Appellate Practice Handbook by Joel Schumm and Mental Health Guidebook, by Jack Kenney. She also requested approval to move the LWOP, Getting Funds and Confessions pamphlets to a two-year update cycle, and to increase the price of the Search & Seizure and Confessions pamphlets to \$10 each. A motion was made, seconded and passed to approve these requests. Whether to raise the price of other manuals will be discussed at the December board meeting.

## **III. CRIMINAL JUSTICE POLICY AND LEGISLATION**

### **A. State Funding of Indigent Defense Services**

Larry reviewed the options discussed last year re: possible changes to the indigent defense delivery systems. One possibility is the transfer responsibility for funding of indigent defense services to the state. He described the recently-passed South Carolina system as a possible model for Indiana. After a discussion of the options, the Board unanimously approved supporting legislation for 100% state funding for all indigent defense services.

Bob Spangenberg is willing to come, at ABA expense, to speak with the board on different indigent defense delivery systems. Larry will see if he can come in September prior to the Death Penalty seminar.

## **B. Policy**

David Hennessy brought up that if a person is convicted of GBMI he is immediately jailed, but a general guilty verdict allows the person to stay out if he is suspendible, and this should be changed. David Hennessy noted that in the goals II.B.2.g - detention after NGRI should be changed to detention after GBMI.

## **V. NEW BUSINESS**

There was a discussion on whether full time public defenders should be allowed to also have a private practice. Neil Weisman asked if a public defender who also has a private practice would be out of compliance with the standards. Larry responded that currently private practice cases are not part of the caseload standards.

## **VI. ELECTION OF OFFICERS**

The following slate of officers was nominated and unanimously approved for FY 2007-08:

Chair:	David Hennessy
Vice-Chair:	Mike McDaniel
Secretary:	Sonya Scott

## **VI. UPCOMING BOARD MEETINGS**

September, 13, 2007

December 6, 2007, prior to the Search & Seizure Seminar

March 6, 2008, prior to the OWI seminar

The meeting was adjourned at 2:50 PM.

Prepared by Loretta Jackson, Executive Assistant

Respectfully submitted:

Approved:

\_\_\_\_\_  
Sonya Scott, Secretary

\_\_\_\_\_  
David Hennessy, Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# **INDIANA PUBLIC DEFENDER COUNCIL**

**Board Meeting**

**March 16, 2007**

**Marriott Courtyard**

**Indianapolis, IN**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting of the Board of Directors of the Indiana Public Defender Council (IPDC) was called to order by Chair Mike McDaniel at 6:10 p.m. in the Indiana Room at the Marriott Courtyard, Indianapolis, Indiana. Board members present were David Cook, Bob Hill, Micki Kraus, Mike McDaniel, Neil Weisman, Lorinda Youngcourt, and Sonya Scott. Present by phone were Doug Garner and David Hennessy. Staff present were Larry Landis, Teresa Campbell and Loretta Jackson.

### **II. APPROVAL OF MINUTES**

The minutes of the January 19, 2007, meeting were unanimously approved with two corrections: adding Bob Hill to the list of attendees and correcting a typographical error.

### **III. BUDGET**

Larry Landis reported that the House has approved the proposed IPDC budget with no changes and we are now waiting for the Senate mark-up. He reported that the Public Defense Fund is funded with an additional \$6 million. He also reported that the DOC budget, which includes forensic diversion funding, has been straight-lined. They will receive no more funds than last year.

Larry Landis announced that the ICJI grant has been approved for \$74,000, with the bulk of the funding to be used to expand on-line training. IPDC conducted seven programs last year, and the evaluations were positive.

### **IV. TRAINING CALENDAR**

Teresa Campbell reported on the seminar schedule for 2008. Because October and November are so heavy in seminars, it was decided to switch TPI to April in 2008. She also reported that Bob Burke of the Federal Public Defenders is interested in sending his attorneys to TPI and is willing to pay \$750 per person. She then asked for suggestions for seminar topics for November and December 2008. Topics proposed included discovery and data management, motions practice to include requests for funds, FOIA, and Lexis training. It was decided to refer this topic to the training committee who will report at the board retreat on July 21, 2007. Mike McDaniel agreed to chair the meeting for Lorinda.

Neil Weisman asked whether it would be possible to provide training to Public Defender Boards, chief and deputy public defenders, and supervisor training. Larry Landis said that Don Murphy does annual training for public defender managers and administrators, but that we do not provide training for county public defender board members.

## **V. LEXIS/WESTLAW**

Larry Landis reported on proposals by Westlaw and Lexis to provide their services to our members. Westlaw offered two options: one at \$15.39/month/person to include their full library; the other at \$18/month/person which included their full library and all manuals and publications that are in electronic format. Lexis's proposal was \$20/month/person, and also included their full library. Both proposals put no cap on the amount of money paid, but rather a per person cost.

Bob Hill asked whether Board members will be required to pay, and Larry responded that they would. IPDC does not have the funding available to absorb the cost.

After a discussion by the board, it was decided to stay with Lexis because of IPDC's long term relationship with them and the fact that there would be no learning curve for our members. IPDC members who wish to continue to use Lexis will pay \$20/month, to be paid for the entire year, with 2007 being pro-rated to \$180, beginning April 1, 2007. A letter explaining the situation and invoices will be sent to our members, with payment due by May 1.

## **VI. VACANT BOARD POSITION**

The seven applications received for the vacant board position were reviewed. After a discussion of the qualifications of the applicants, it was the unanimous decision of the board members to appoint Zaki Ali, Anderson, to complete the term of Terry Harper.

## **VIII. LEGISLATION**

Larry Landis reported that he is working on an amendment a bill on school records that would expand the options for expungement. He reported that the truth in sentencing law appears to be dead.

Larry Landis reported on a database showing that of people convicted of A felony drug offenses in Indiana, 75% are black. In Wayne County, 100% of those convicted of A felony drug dealing are black. He suggested it would be a good idea to get a social scientist involved to collect data to show the racial disparity sentencing for drug offenders.

Larry reported on the status of creating a state-wide public defender system. Included in the materials was a bill introduced in 1981 which was the state's first attempt. He reported that property tax reform, which could have included the state funding for indigent defense, has stalled after the last election.

**IX. NEXT BOARD MEETING**

The next board meeting will be the annual board retreat at French Lick on July 21, 2007.

The meeting was adjourned at 7:50 PM.

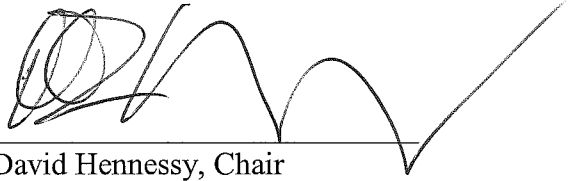
Prepared by Loretta Jackson

Respectfully submitted:

\_\_\_\_\_  
Sonya Scott, Secretary

Date: \_\_\_\_\_

Approved:

  
\_\_\_\_\_  
David Hennessy, Chair

Date: \_\_\_\_\_

# **INDIANA PUBLIC DEFENDER COUNCIL**

**Board Meeting  
January 19, 2007  
Hilton Garden Inn  
Indianapolis, IN**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting of the Board of Directors of the Indiana Public Defender Council (IPDC) was called to order by Chair David Hennessy at 6:10 p.m. in the Fletcher Trust Boardroom at the Hilton Garden Inn, Indianapolis, Indiana. Board members present were David Hennessy, David Cook, Bob Hill, Micki Kraus, Mike McDaniel, Lorinda Youngcourt, and Sonya Scott. Staff present was Larry Landis.

### **II. APPROVAL OF MINUTES**

The minutes of the meeting on October 7, 2006 were unanimously approved.

### **III. EXECUTIVE DIRECTOR'S REPORT**

#### **A. IPDC Budget**

Larry Landis reported that it was too soon to know much about the IPDC funding in the state budget except that the State Budget Committee was not recommending any funding for new programs for state agencies.

#### **B. ICJI Grant**

Larry Landis reported that the ICJI Grant will be submitted requesting for \$74,233 for web-based teleconferencing and training, and for the development of additional standards for submission for the Public Defender Commission.

#### **C. Training Report**

Larry Landis reported that a training grant was submitted to BJA for death penalty training that was included in the materials distributed to the board.

#### **D. Public Defender Commission and Fund**

1. Larry Landis reported that the Public Defender Commission has requested the Chief Justice to appoint a 15 member Task Force on Indigent Defense. He

also reported that the Chief Justice included a statement in his State of the Judiciary Speech on January 17, recommending state funding for indigent defense and probation/community corrections.

2. Larry Landis also reported that he had received 8 county resolutions from chief public defenders supporting increased funding for the Public Defender Fund. These resolutions were sent to the House Ways and Means Committee.

#### **E. Forensic Diversion Fund**

Larry Landis reported that the Forensic Diversion Committee has recommended to the legislature adequately funding for Forensic Diversion programs and that the subcommittee he chaired recommended annual funding of \$13.3 million for the forensic diversion account in the DOC budget.

### **IV. LEGISLATION**

The board reviewed pending legislation affecting criminal and juvenile law and took positions and several bills as indicated in Exhibit A.

### **V. OTHER BUSINESS**

#### **A. Vacant Board Position.**

With the election of Terry harper to the bench in Monroe County, a board vacancy exists. After a discussion of the options to fill this position, the board decided to place a notice in the Indiana Defender announcing the vacancy and asking interested persons to submit their name and relevant information to the executive director and the board would fill the vacancy at the next meeting.

#### **B. Board Retreat**

The annual board retreat will be held on July 21, 2007, in French Lick, Indiana.

#### **C. Salary Schedule**

Larry Landis presented the board with the annual salary schedule which recommended a 4% increase for all employees consistent with the raises approved by the executive and judicial branches of state government. After meeting in executive session, the board approved the proposed salary schedule with the exception that the executive director's salary should be adjusted to be the same as the salaries of the other heads of judicial branch agencies, including the state public defender.

## VI. NEXT BOARD MEETING

The next board meeting will be on March 16, 2007, at 6 pm.

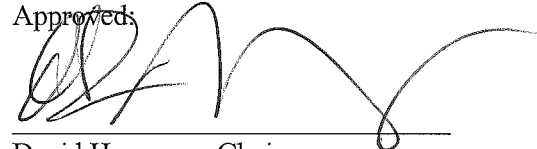
The meeting was adjourned at 7:50 PM.

Respectfully submitted:

\_\_\_\_\_  
Larry A. Landis

Date: \_\_\_\_\_

Approved:

  
\_\_\_\_\_

David Hennessy, Chair

Date: 3/16/07